

	GEBZE TECHNICAL UNIVERSITY MINOR PROGRAM REGULATION	Document No	YÖ-0012
		Publication Date	06.12.2017
		Revision Date	04.01.2024
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Purpose

Article 1 - The purpose of the minor program is to enable students who excel in their main branch undergraduate program (the department they entered with the ÖSYM exam) to gain knowledge in another field of interest (minor).

Opening of Minor Program

Article 2 - The minor program is finalized with the proposal of the relevant department and faculty boards and the approval of the University Senate, and is conducted in collaboration with the relevant departments. The minor program consists of at least 60 ECTS credits.

Quota

Article 3 - The quotas of the minor program are announced by the board of directors deciding to open the relevant program, 15 days before the application dates specified in the academic calendar.

Application and Admission Conditions for Minor Program

Article 4 - Students can apply for the announced minor program at the beginning of the earliest third and no later than the sixth semester of the main undergraduate program.

Article 5 - Students who have successfully completed all credit-bearing courses in the main undergraduate program until the semester they apply for the minor program can apply.

Article 6 - In order for the student to apply for the minor program, the general GPA of the main program at the time of application must be at least 2.50 out of 4.

Article 7 - Applications for the minor program are made to the department chairmanships announcing the minor quota with the application form and transcript within the specified periods of the academic calendar. The acceptance process is completed by the decision of the board of directors of the faculty to which the applied department is affiliated. Students whose applications are accepted for the minor are announced along with their reserves before registration and register during the registration week. Students admitted to the minor program are required to take and pass the courses determined by the senate decision within the scope of the minor program. These courses are determined between the relevant departments, presented to the relevant faculty boards and the university senate for approval.

Minor Program

Article 8 - The success/failure status of the student in the minor program does not in any way affect their success in the main program and graduation. A separate transcript is prepared for the minor program.

Article 9 - Departments implementing the minor program determine the minor course programs separately for the departments they will accept students from, by the decision of the department board. These courses are determined between the relevant departments, presented to the relevant faculty boards and the university senate for approval.

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Article 10 - To ensure the proper implementation of the minor program, a Minor Program Advisor is appointed by the relevant Department Chair. The Minor Program Advisor works in communication with the students' main undergraduate program advisors.

Article 11 - A student cannot register for more than one minor program at the same time. However, simultaneous registration for a minor program and a double major diploma is possible.

Success and Minor Certificate

Article 12 - A student can voluntarily withdraw from the minor program by applying in writing to the Student Affairs Directorate for both the main and minor programs. A student who cancels registration for the minor program cannot register for the same minor program again.

Article 13 - A student who is considered on leave in the main program is also considered on leave in the minor program.

Article 14 - The registration of a student who does not take courses for two consecutive terms in the minor program is canceled.

Article 15 - For the student to continue in the minor program, the GPA in the main program must be at least 2.50 out of 4. The registration of a student who fails to meet this requirement in the minor program is canceled.

The courses in which the student succeeds but are not counted towards the main program are included in the transcript and diploma appendix without being included in the overall GPA.

Article 16 - When the student leaves the minor program, they are not required to repeat the courses they failed in the minor program.

Article 17 - A student who has the right to graduate from the main program and completes the minor program with a minimum average of 2.00 only receives a certificate of achievement (minor certificate) in the field they studied. These documents do not replace the diploma. A student who obtains a certificate from the minor program does not receive a certificate from the minor program until they graduate from the main program.

Article 18 - For the student to continue in the minor program, the GPA in the main program must be at least 2.29. The registration of a student who fails to meet this requirement in the minor program is canceled.

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Article 19 - Students who obtain the right to graduate from the main program but fail to complete the minor program are given an additional period of up to two semesters by the decision of the relevant Faculty Boards.

Article 20 - If a student graduates from the main program during their minor studies, their student affairs are managed by the faculty responsible for the minor program.

Article 21 - Students subject to the minor program only pay the student contribution fee for this main program until they graduate from the main program, and only for the minor program after graduation. If they enroll in a master's program, they also pay the master's student contribution fee separately.

Article 22 - If a student registered in the minor program at another university or institute of higher technology wishes to be a student in the minor program when transferring horizontally to our university in their main branch, the provisions of this directive shall apply.

Article 23 - A student who completes the minor program cannot benefit from the rights and privileges granted by a bachelor's or associate degree in the minor field.

Article 24 - A student who withdraws from a double major program and has fulfilled all the requirements of a minor program is entitled to receive a minor certificate.

Article 25 - In matters not covered by this directive or subject to doubt, the provisions of the "Regulation on the Principles Regarding the Transfer Between Associate and Bachelor's Degree Programs, Double Major, Minor, and Credit Transfer Between Institutions at the Higher Education Institutions" published in the Official Gazette dated April 24, 2010, and numbered 27561 by the Higher Education Council are applicable.

Repealed Directive:

Article 26 - The Gebze Technical University Minor Directive, accepted by the GTU Senate on 28.07.2010 and numbered 2010/18 Session, has been repealed.

Effective Date:

Article 27 - This Directive shall enter into force on the date of its approval by the Gebze Technical University Senate.

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Senate Decision in which Regulations are Discussed		
	Date	Number
	28.07.2010	2010/18
Senate Decision Amending the Regulation		
	Date	Number
1	29.05.2014	2014/20
2	24.12.2014	2014/40
3	02/07/2020	2020/13
4	21.12.2023	2023/35